

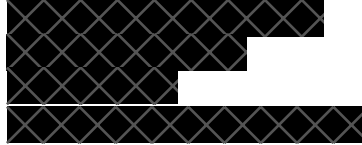


# Peralta Community College District

November 29, 2023

## Via Electronic Correspondence

Lylah Schmedel  
Citizen



Re: Public Records Act Request – Peralta Community College District

Dear Lylah Schmedel,

Please accept this correspondence in response to your Public Records Act (PRA) request sent to the Peralta Community College District (District) via electronic correspondence **on Monday, October 30, 2023**. The District is committed to transparency and full disclosure in response to your PRA.

### You requested the following information:

1. A copy of Copies of all leaves of absence request forms or LAR forms for Timothy Thomas from November 2022-October 8, 2023 that include days missed, including LARs or leave requests for both paid and unpaid leave any and all emails, forms, memorandums or other documented

**Response #1: The District has records responsive to this request and it is included in this response as “attachment #1”.**

2. date/time-stamped authorization from Atheria Smith or Jannett Jackson, as district designees per AP 3530, that grant an “exception” authorizing any district employee to have district-defined “possession” of a “weapon” at the “district” as defined by the AP

**Response #2: The District does not have records responsive to this request. Authorization has not been granted to any PCCD employee.**

3. we request a list of every current and past district employee who has been granted this authorization from January 2021 - present, including the date the exemption was approved and any corresponding operating procedures as defined by the AP Record of any current or past investigations into Thomas’ conduct at PCC for any reason (confirmation and number of investigations will suffice)

**Response #3: The District does not have records responsive to this request. Authorization has not been granted to any PCCD employee.**

4. Record of any district-launched investigation into Thomas’ January 30 arrest seeking clarification as to whether he was carrying a “weapon” on “district” grounds (confirmation and number of investigations will suffice)



## Peralta Community College District

**Response #4: The District does not have records responsive to this request. The District has not launched an investigation regarding matters **unrelated to Tim Thomas' employment.****

5. A printed copy of the schedules/calendar information of all district-related work activity including meetings, conference attendance, calendar holds, Zoom meetings, meetings off-site or phone conferences for Timothy Thomas, Jannett Jackson and Atheria Smith for January 30, January 31, February 1, February 2 and February 3.

**Response #5: The District has records responsive to this request and it is included in this response as "attachment #2".**

6. Document copy and/or indication of when a District representative or the district in general was put on notice of Thomas' DUI charges.

**Response #6: **The District does not have records responsive to this request.****

### General Objection to Producing Records Exempt

#### Pursuant to Government Code Section 6255, subdivision (a)

With respect to all of the District's responses above, the District will not produce any records for which the public interest in non-disclosure clearly outweighs the public interest in disclosure, or records which it deems to be exempt pursuant to the "deliberative process" exemption to the Public Records Act (Government Code section 6255, subdivision (a)). Under this exemption, the District may withhold records if the disclosure of the records would expose the District's decision-making process in such a way as to discourage candid discussion within the District and thereby undermine the District's ability to perform its functions. *Times Mirror Co. v. Superior Court* (1991) 53 Cal 3d 1325, 283 Cal Rptr 893, 813 P2d 240, 1991.

Please contact me if you have any questions or concerns.

Sincerely,  
Brandi Howard  
PCCD, Legal Coordinator  
[bhoward@peralta.edu](mailto:bhoward@peralta.edu)

cc: Timothy Thomas, PCCD Executive Director of Public Safety

Atheria Smith, PCCD Interim Vice Chancellor of General Services

Jannett Jackson, PCCD Interim Chancellor

Ronald McKinley, PCCD Interim Vice Chancellor of Human Resources and Employee Relations

RESPONSE TO #1

ATTACHMENT #1

Time

# Payable Time

**\*From**

01/01/2023



**\*Through**

11/30/2023



## Payable Time Details

Summary	Detail
---------	--------

Date	Time Reporting Code	Quantity (Hou
07/12/2023	Vacation	10.00
07/13/2023	Vacation	10.00
<b>Total</b>		<b>20.00</b>

RESPONSE TO #5

## ATTACHMENT #2

Time

Weekly Time

◀ 01/30/23 - 02/05/23 ▶

Reported 0.00

Scheduled 40.00

<b>30</b>	<b>Monday</b>
Jan	Reported 0.00 /Scheduled 8.00 >

<b>31</b>	<b>Tuesday</b>
Jan	Reported 0.00 /Scheduled 8.00 >

<b>01</b>	<b>Wednesday</b>
Feb	Reported 0.00 /Scheduled 8.00 >

<b>02</b>	<b>Thursday</b>
Feb	Reported 0.00 /Scheduled 8.00 >

<b>03</b>	<b>Friday</b>
Feb	Reported 0.00 /Scheduled 8.00 >











Outlook  Te AS

Home View Help

New event  Day  Week Month Split view

Filter

Reminders Dismiss all

BCC West - 2118 Milvia Street... 1:00 PM Microsoft Teams Mee... 5 min

Today < > **January 30 – February 3, 2023** v

Mon 30	Tue 31	Wed 1	Thu 2	Fri 3
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< Jan 27 Annie Javier Vacation 01/27/2023-02/03/2023 Annie Javier

	Pool Design Cons	CDC Ground Brea	Groundhog Dg	
8 AM				
9 AM	Expanded Chancellor's Cabinet Meeting <a href="https://cccconfer.zoom.us/j/97962042766">https://cccconfer.zoom.us/j/97962042766</a> Jannett Jackson	Child Develop Atheria Smith Capital Micros Nic	DGS P Micros Serr	Fin/DGS Bond Team Meeting DGS-AECOM
10 AM			Doug Horner Merritt Merritt offi	JCI & DGS Meeti <a href="https://peralta-e">https://peralta-e</a> Annie Javier
11 AM		BCC West - XL Peralta Jere	AECOM Weekly Microsoft Teams Serrano, Sharo	[EXTERNAL] FW: Laney College Title IX Locker Room - Subcontractor
12 PM		Meetin Zoom Rachel		Merritt Monthly Microsoft Teams Serrano, Sharo
1 PM		BCC - Micros Serr COA - Micros Serr BCC West - XL / Peralta Jeremy	Helpdesk DGS Mi	Merritt - DGS P Microsoft Teams Serrano, Sharo
2 PM	Reminder - Standing Internal Atheria Smith			07-01-07451 Peral LAC Sus Plar htt p Jan Col In Call PC htt f
3 PM	860 Atlantic Atheria PMO C Micros Serr	Districtwide Network Refresh Microsoft Teams		DGS AECO Microsoft Te Serrano, Serrano
4 PM				
5 PM			FW: Aviation Co Microsoft Teams Serrano, Sharo	CT
6 PM		SCOTT'S		

Monday, January 30, 2023

 Jannett Jackson

Mon  
30

9 AM  
8 AM  
7 AM  
6 AM  
5 AM  
4 PM  
3 PM  
2 PM  
1 PM  
12 PM  
11 AM  
10 AM  
9 AM  
8 AM  
7 AM  
6 AM  
5 AM  
4 PM  
3 PM  
2 PM  
1 PM

Expanded Chancellor's Cabinet Meeting  
<https://cccconfer.zoom.us/j/97962042766>  
Jannett Jackson

**Tuesday, January 31, 2023**

 **Jannett Jackson**

Tue  
31

3 AM

0 AM

1 AM

2 PM

1 PM

2 PM

3 PM

**Districtwide Network Refresh**  
**Microsoft Teams Meeting**  
**Antoine Mehouelley**

4 PM

5 PM

6 PM

7 PM

Wednesday, February 1, 2023

 Jannett Jackson

Wed

1

9 AM

Rotary - Texas  
Jannett Jackson

0 AM

Merritt CDC Groundbreaking  
Merritt Community College, 12500 Campus Dr, Oakland, CA 94619, USA  
office@360tcpr.com

1 AM

2 PM

1 PM

2 PM

3 PM

4 PM

Private Appointment

5 PM

6 PM

7 PM

Thu

2

9 AM Meeting w/Ericka & Nitasha RE: Legal Check-in  
<https://peralta-edu.zoom.us/j/81824740016>  
Jannett Jackson

10 AM

1 AM

2 PM

1 PM

2 PM

3 PM

4 PM College and Career for All (Measure H) Celebration  
Fremont High School, Building 1000 Room 1114  
samdavis9@gmail.com

5 PM

6 PM

7 PM

Friday, February 3, 2023

 Jannett Jackson

Fri  
3

3 AM

0 AM

1 AM

2 PM

1 PM

**LACCD Sustainability Plan**  
<https://peralta-edu.zoom.us/j/83615541758>  
Jannett Jackson

2 PM

3 PM

4 PM

**Meeting w/Marla**  
<https://peralta-edu.zoom.us/j/81456741589>  
Jannett Jackson

5 PM

6 PM

7 PM